

# SOSVA (NORTH) Punjab

Society Regd. Under Registration of Societies (Act XXI of 1860)

## ANNUAL REPORT

2020-21



SOSVA

SOCIETY FOR SERVICE TO VOLUNTARY AGENCIES (N) PUNJAB

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## **GOVERNING BOARD**

The Governing Board of the SOSVA (N)-Punjab comprised the following :-

### **Chairman-cum-Executive Director**

Dr. A.K. Kundra, IAS (Retd.), former Secretary to Government of India

### **Seven Member Directors**

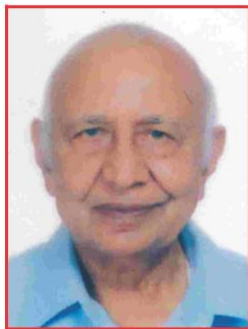
- a. Shri. B.B. Mahajan, IAS (Retd.), former Secretary to Government of India
- b. Brig Keshav Chandra, (Retd.), former Chief Engineer in Army's Corps of Engineers
- c. Shri S K Verma, IPS (Retd.), former Director General of Police, Punjab
- d. Dr. G.L. Goyal, former Director Health Services, Punjab
- e. Dr. H.S. Sandha, former Director Animal Husbandry, Punjab
- f. Dr. B.C. Gupta, IAS (Retd) , former Secretary to Government of India

### **Other Members**

- a. Prof. Dr. (Mrs.) Savita Malhotra, Deptt. of Psychiatry, PGIMER, Chandigarh.
- b. Dr. Gurdip Kaur, former HOD, Obstetrics & Gynaecology, Govt. Multi Specialty Hospital, Sector-16, Chandigarh.
- c. Dr.(Mrs.) Reena Singh, former Dy. Director, Population Research Centre, Panjab University, Chandigarh.
- d. Sh. D.S. Grewal, former CMD, GOI Shipyard.
- e. Lt. Col. Kanwartej Singh, former Officer Army's Corps of Engineers.



**Dr. A.K. Kundra**  
Chairman-cum-Executive Director



**Shri B.B. Mahajan**  
Immediate Past Chairman



**Brig. Keshav Chandra**



**Shri S.K. Verma**



**Dr. G.L. Goyal**



**Dr. H.S. Sandha**



**Dr. B.C. Gupta**

## FROM THE CHAIRMAN



SOSVA has been designated as Mother NGO by the Punjab Government. As a mother NGO we have interface mainly with the Health and Women & Child Development Departments of the Punjab Government. SOSVA acts as a link between the Government and field NGOs. It acquaints them with various programmes for which grant-in-aid is admissible and the eligibility conditions for availing the same. It identifies credible NGOs engaged in social work and extends them a helping hand to source financial assistance to enlarge activities and augment their resources.

SOSVA has been associated with the Health Department since 15th October, 1999 for implementing through field NGOs Reproductive and Child Health Programme (RCH) in underserved rural areas. Now that the health infrastructure has expanded both in urban and rural areas and ASHAs and ANMs cover the entire state, our focus has shifted to urban slums for creating awareness about various programmes for the benefit of pregnant and lactating women, adolescent girls, children and citizens at large. Our endeavour is to bring health indicators in these areas at par with the State average. The programme also includes Yoga training and organising Ayurveda Camps and hand holding in availing various beneficial schemes. The programme is implemented in close coordination with the local level functionaries of Health and Ayurveda Departments and anganwari workers of Women and Child Development Department.

The Women & Child Development Department provides grant-in-aid for implementing various programmes for skill development of women from poorer sections. Training is imparted for six months in Computer Applications, Cutting & Tailoring, and Hair & Skin Care. Another training programme for Home Care for Elderly and Chronically Sick persons has also been introduced. The Department also provides funds for child nutrition and awareness against drug addiction.

During the year 2020-21, the implementation of projects was disrupted because of COVID-19 pandemic. RCH Projects were not taken up as funds were not released, nor for that matter implementation of the projects was feasible due to scourge of COVID.

However, 82 projects for imparting training to poor women in various skills were implemented for one batch by 58 NGOs and 1997 women were trained. Feedback from them shows that some of them are doing pretty well while others are earning modest amounts. But most importantly, they have gained confidence and self respect.

As Field NGO, SOSVA implements HIV/AIDS projects at Phagwara and IDU Project at Chandigarh. Besides, remedial coaching is provided to weak students of 3rd standard in Government schools in Mohali and Malerkotla. This project also could not be implemented during 2020-21 as schools

remained closed due to COVID-19 and the amount allocated was refunded to the Education Department.

We are grateful to the Government of Punjab, particularly the Departments of Health & Family Welfare, Social Security, Women and Child Development, Education, Planning and Finance, Punjab and Chandigarh State AIDS Control Society for the confidence reposed in us as Mother/ Field NGO for implementing their programmes.

My esteemed colleagues Shri BB Mahajan, Brig Keshav Chandra, Shri SK Verma, Dr GL Goyal, Dr HS Sandha and Dr BC Gupta (Member Directors) and Dr Mrs Reena Singh (Board Member) have been making valuable contribution for effective implementation of various programmes.

Our Programme Managers and support staff are highly motivated and they have been working with dedication, devotion and commitment.



(A. K. Kundra)

Chairman-cum-Executive Director

## **SOCIETY FOR SERVICE TO VOLUNTARY AGENCIES (N) PUNJAB AS MOTHER NGO**

### **Background**

Society for Service to Voluntary Agencies (SOSVA) was founded in Pune (Maharashtra) in 1984 by a team of eminent doctors under the leadership of Dr Bano Coyaji. Over the next few years it extended its activities to Karnataka, Delhi, Haryana, Punjab and Chandigarh. The Northern Chapter, with Headquarters at Delhi and catering to the Northern states of Punjab & Haryana, Capital Territory of Delhi and UT of Chandigarh, was registered as a separate Society in 1999. Later, in 2002, in order to conform to Revised RCH Project Guidelines issued by the Union Ministry of Health and Family Welfare, the state units were registered as independent entities. SOSVA (North) Punjab, registered in 2002, looks after the activities in the State of Punjab.

SOSVA (North) Punjab has been recognized as Mother NGO by Departments of Health & Family Welfare and Social Security, Women and Child Development of Punjab Government. It has helped in bringing field NGOs and State Governments into an active and mutually beneficial relationship. While eliminating procedural delays and uncertainties for the voluntary agencies, SOSVA provides the Government assured access to reliable field NGOs and an effective project monitoring mechanism for their functioning.

### **Concept of Mother NGO**

Private charity and donations have traditionally been the mainstay of voluntary movement in our country and there are any number of examples of organizations doing excellent work at various levels. However, field NGOs at the grass root level need support in terms of information on projects for which funding is available and guidelines for project preparation and their submission to the funding agencies. Similarly, the donor agencies and various Govt. Departments who wish to involve NGOs in implementing their programmes are keen to know about the reliability of the field NGOs before committing grants. They also want to know about the specific areas of interest of the field NGOs. This is where the need was felt for a special kind of NGO to provide requisite service to the donors as well as recipients of grants. Such an NGO with requisite competence is designated as a Mother NGO. SOSVA (North)-Punjab has been recognized as a Mother NGO by Department of Health and Family Welfare (for RCH programme) and Department of Social Security, Women and Child Development (for Women and Child Development and Drug De-addiction programmes) of Punjab Government

### **Role of SOSVA as Mother NGO**

As a Mother NGO SOSVA gets projects implemented through field NGOs. The requirement of funds for the programme during a year is assessed by SOSVA and conveyed to the Department of



Health & Family Welfare for RCH projects and Department of Social Security, Women & Child Development, for women child development and drug de-addiction projects which, in turn, convey these to the Department of Planning. The sanction of funds for various programmes in favour of SOSVA is conveyed by respective departments after allocations are approved by the Apex Committee on NGOs chaired by the Chief Secretary.

**Selection of NGOs and Appraisal of Projects.** SOSVA issues an advertisement every year inviting applications from NGOs for grant in aid. Efforts are also made with the help of Deputy Commissioners and District Level Officers of Health & Social Security Departments to identify suitable NGOs capable of implementing the programme effectively and with dedication. The applicants are required to provide information about the activities undertaken and the projects implemented by them. The applications are scrutinized to check their eligibility and track record (in case they have implemented any projects under SOSVA in the past). Thereafter their capability for implementation of the projects is appraised by field visit by the Chairman or Member Directors along with the Programme Managers. The proposals, with detailed Appraisal memoranda and our recommendations, are placed before the Sanctioning Committee which includes representatives of the State Government. Sanctions for the projects to be implemented during the year with detailed budget are thereafter issued by SOSVA to field NGOs.

**Guidelines.** Detailed guidelines are issued by SOSVA to the field NGOs for implementation of the programme and maintenance of records and accounts.

**Release of Grant.** The grant is released to the NGOs in instalments for each batch. First instalment is released on receipt of necessary documents and in case of NGOs which had implemented a project during last year on receipt of utilization certificate and progress report for the projects implemented last year. Subsequent instalments are released on receipt of UC for 1st instalment and quarterly progress report and after reviewing performance through visits by Chairman, Member Directors and Programme Managers.

**Utilization Certificates.** Utilization Certificates obtained from the NGOs for the funds released for the whole year are submitted to the State Govt after due scrutiny to ensure that expenditure has been incurred in accordance with provisions in the sanctioned budget together with a consolidated UC for the total grant released by the Government.

**Coordination with State Agencies.** SOSVA, as Mother NGO, takes up with concerned department issues that may arise during implementation of the projects by field NGOs. For instance it takes up with the Health Department the problems relating to erratic supply of IFA tablets, calcium tablets for distribution to pregnant women, lactating mothers and children or non availability of Vit. A doses to children below 6 years age regarding outreach camps etc. in areas where RCH projects are implemented.



The problems, if any, regarding inadequate number of Anganwadis in the project area, non availability of nutrition for pregnant women, lactating mothers and children and delay in disbursement of benefits available for pregnant women under Pradhan Mantri Matritva Vandna Yojna from anganwadis in the project area are taken up with the Department of Social Security Women and Child Dev.

The Department of School Education issues Instructions to District Education Officers for extending cooperation to NGOs for organising various events regarding awareness against drug addiction and female foeticide in Secondary & Senior Secondary Schools, and Colleges in the project area.

### **Staff**

Monitoring and follow up of implementation of project is being done by a team of four dedicated Programme Managers namely, Sh. K.L. Miglani, Sh. T.S. Gill, Sh. Vijay Kumar Sharma and Ms. Saroj Bala. Sh. Amit Kumar, PA (until 2nd February, 2021) provided excellent secretarial support. Besides, a part time steno, driver and an office helper have been engaged.

Two Project Managers with complementary staff of two Monitoring & Evaluation Officers, an Accountant, six Outreach Workers and two GNMs have been engaged for implementing Targetted Intervention Project for HIV/AIDS among CSWs and MSMs and for IDUs in Phagwara, funded by Punjab State AIDS Control Society.

## REPRODUCTIVE AND CHILD HEALTH PROGRAMME

### General

The programme is implemented mainly in slums and areas inhabited by the poor where major health indices are below the State average.

### Objective

The main objective of the Reproductive and Child Health Programme is to supplement the efforts of the State Government to improve health status of the poorer section and in particular:

- a. To improve the health status of pregnant women and reduce maternal mortality.
- b. To improve the health status of children up to 6 years age and reduce infant and child mortality.
- c. To improve the health status of adolescent girls and sensitizing them on RCH issues.
- d. To improve health of general population by creating awareness regarding nutrition, personal hygiene & sanitation, and harmful effects of intoxicants.
- e. To create awareness regarding major non-communicable diseases and promoting annual medical check up of persons above 30 years of age for timely detection of any major disease.
- f. To promote use of Ayurveda and Yogic exercises for improvement in general health status.
- g. To improve the sex ratio by discouraging female feticide and removing bias against female child in regard to nutrition, medical care and education.

For achieving the above objectives, NGOs work in close coordination with field staff of the concerned departments viz ANMs, ASHA workers and Anganwadi workers.

### Role of NGOs

NGOs have an important role in:

- a. Creating awareness for behavioural change on various issues regarding health of pregnant women, adolescent girls, young children, lactating mothers and others from poorer sections of society through group discussions & visits to households.
- b. Persuading and, when necessary, helping targeted population to take benefit of Government schemes for:
  - i. Control of anaemia among pre-school children, school going children, out of school adolescent girls and lactating mothers.
  - ii. Use of calcium by pregnant women and lactating mothers.

- iii. Supplementary nutrition for pre-school children, pregnant women and lactating mothers.
- iv. Cash benefits for delivery to women from SCs and BPL families and to pregnant women with no living child.
- c. Persuading pregnant women to undergo check up by the doctor during pregnancy and persuading persons above 30 years age to avail of free Annual Medical Check up.
- d. Persuading pregnant women and other intended beneficiaries to attend outreach camps organized by Health Department in their area.
- e. Supplementing efforts of Health Department by undertaking supply of sanitary napkins at subsidized rates to adolescent girls to promote their use.
- f. Creating awareness against female foeticide and discrimination against female child in medical care, education and nutrition through interactive sessions, debates, declamation contests etc in schools and colleges.
- g. Organizing camps for promoting use of Ayurvedic treatment and home based remedies with the help of Ayurvedic doctors from the district and organizing classes for yogic exercises for improvement in general health status.

### **IEC Material & Other Publications**

IEC material in the form of booklets, posters, pamphlets flexes etc. was prepared centrally by SOSVA in regard to various aspects of the programme. Printed copies were supplied to field NGOs for use by field workers and distribution among beneficiaries. In addition, revised edition of the booklet on health of pregnant women, children & adolescent girls, nutrition, family planning, and HIV/AIDS etc (containing information in Punjabi in questions and answers) was published and circulated among field health workers.

### **Projects to be Implemented out Of Budget Grant for 2019-20**

The Apex Committee on NGOs allocated an amount of Rs. 84 Lacs out of the budget grant for the Year 2019-20 for Reproductive & Child Health (RCH) programme under Plan Scheme PM 6 "Assistance to NGOs". 21 NGOs were sanctioned RCH projects as approved by the Sanctioning Committee. These projects could not be implemented as funds were not released by the Government. Even otherwise it would not have been possible to implement these projects due to Covid-19 pandemic.

### **Projects to be Implemented out Of Budget Grant for 2020-21**

The Apex Committee had approved an allocation of Rs. 84 Lacs for RCH programme to be implemented during 2020-21. However, Planning Department reduced the amount to Rs. 63 Lacs under Plan Scheme PM 6 "Assistance to NGOs". Sixteen RCH projects were approved by the Sanctioning Committee; these will be taken up when it becomes feasible to implement them with improvement in COVID situation.

## **WOMEN & CHILD DEVELOPMENT & DRUG DE-ADDICTION PROGRAMME**

### **Objectives**

The main objectives of the programme are:

- a. To empower poor women by imparting useful skills, which would help them to contribute to the family's income.
- b. To assist in physical and mental development of pre-school children from poor families through supply of proper nutrition, IFA tablets, toys and books, and nursery education.
- c. To create awareness against drug addiction among students of Secondary and Senior Secondary classes, and colleges.

### **Programme for Imparting Skills to Women**

The NGOs are advised that at least 80% of the trainees are from poorer families such as those below poverty line, SCs, blue card holders (under subsidized atta dal scheme of the State Government), widows, divorced women and those from low income occupations like landless agricultural workers, construction labour, brick kiln labour, unskilled factory workers, domestic servants, hawkers, rickshaw pullers etc.

The target set for the NGOs is that at least 70% of the trainees should be able to contribute to their family income through direct employment, piece-rate work or self employment within 6 months of the completion of training.

Projects have been sanctioned for training of poor women in Cutting & Tailoring, Hair & Skin Care, Computer Operations, and Home Care of Elderly and Chronically Sick Persons.

Training is given in two batches for six months each. One batch normally comprises 25 women. Training is imparted for four hours, six days a week by qualified instructors.

To enable trainees to secure gainful employment/ self employment, the syllabi are based on requirement of the market. On completion of the course, trainees are got examined by ITI trained teachers or those trained from other similar organizations.

The women having received training in Cutting & Tailoring are provided sewing machines costing about Rs.2000/- and those having been trained in Hair & Skin Beauty Care are given kits worth Rs.1,000/- to help them in gainfully utilizing their training.

While identifying specific skills for which training is to be imparted in a particular area, due consideration is given to the following:

- a. Whether identified trainees can acquire specific skill.
- b. Whether similar training has already been imparted in the area or its vicinity in the recent past.
- c. Whether it will be possible for the trainees to gainfully utilize the training for securing employment, including piece rate work and self employment

## Programme for Creating Awareness against Drug Addiction

For creating awareness against drug addiction, provision was made in the projects for holding 50 interactive lectures, debates, declamation contests and rallies etc. in schools and colleges against the dangers of drug addiction and motivating the addicts to seek treatment for de-addiction in each project.

## Programme for Child Nutrition

Children in the age group of 3-6 years living in slum areas which are not covered by the Anganwadi Scheme are provided nutrition, IFA tablets, books and toys to ensure their proper development. These children are looked after for 4 hours a day and provided free wholesome food in hygienic condition and given elementary lessons in personal hygiene. Children above 3 yrs are also imparted free nursery education by Nursery Trained Teachers.

## Programme for Orphaned Girls

A programme, namely, 'Supplementary Nutrition, Sanitary Napkin Distribution, Medical Care and Help for further studies is being implemented in Patiala.

## Projects Implemented out of Budget Grant for 2019-20

Ninety NGOs were sanctioned 130 projects out of Budget Grant for the year 2019-20. Subsequently, three more projects were sanctioned at the meeting held on 24th August, 2020. Covid 19 pandemic affected implementation in the following manner (see ANNEX.-1) :

- a. Of the 116 skill development projects for training of poor women in Cutting & Tailoring, Hair & Skin Care, Computer Operations, and for Home Care of Elderly and Chronically Sick Persons only 81 could be implemented.
- b. Projects scheduled to be implemented wef 1st March 2020 were delayed and could be conducted only for one batch (01 October 2020 to 15 March 2021).
- c. The project "Supplementary Nutrition, Sanitary Napkin Distribution, Medical Care and helping destitute girls for further studies" could, however, be implemented as it was being run in an orphanage.
- d. Three projects for supplementary nutrition of children from poor families and thirteen projects for imparting awareness against drug addiction could not be implemented due to closure of schools and colleges.



Rani Jhansi Ladies Welfare Society Batala-  
Distribution of Beauty Kits.



Sai Training Institute Rajpura- Cutting Tailoring Class

## **Projects to be Implemented out of Budget Grant for 2020-21**

The Apex Committee on NGOs at the meeting held on 20th November 2020 allocated an amount of Rs. 250 Lacs out of the budget grant for the year 2020-21 for programmes of Department of Social Security, Women and Child Development under Plan Scheme PM 6 "Assistance to NGOs" through SOSVA. However Planning Department reduced it to Rs.187.50 Lacs on 21st September, 2020. The Sanctioning Committee met on 12th February 2020 and approved Ninety two projects mainly for training in Cutting & Tailoring, Hair & Skin Care, Computer Operations and for training of women in home care of elderly and chronically sick persons. One hundred children from poor families were to be provided supplementary nutrition and basic education under three projects. One project for destitute girls in Yadvindra Bal Niketan at Patiala for supplementary nutrition, sanitary napkins to promote menstrual hygiene and, medical care and help in pursuing post Matriculation studies was to be continued. In addition, ten projects were sanctioned for one year for creating awareness against drug addiction in secondary & sr. secondary schools. These projects were sanctioned for one year from 1st March 2021 to 28th February 2020. However, due to Covid 19 pandemic the implementation of only 85 projects for skill development could be started only wef 15 March 2021.



## PROGRAMMES IMPLEMENTED/TO BE IMPLEMENTED AS FIELD NGO

### Free Coaching of Weak Students at Primary Level out of Budget Grant for 2019-20

Under this programme, SOSVA as a field NGO with a grant from School Education Department under Plan Scheme PM 6 imparts free coaching in 35 centres in Malerkotla Tehsil and in 53 centres in Distt. Mohali. In each centre 12 to 16 weak students in class III (average 15 students per centre) are enrolled and given coaching for 2 hours daily after school hours in Punjabi, English and Arithmetic and Environmental Studies.

The objective is to improve their learning ability so that by end of the coaching they may be able to study in the class with rest of the students. The teachers are appointed in all the centres and are paid an honorarium of Rs 2000 per month. Students are provided exercises books. At the end of the project, tests are given to all students to judge the extent of improvement in their learning ability.

Project grant for the year 2019-20 amounting to Rs.20.00 Lakhs was fully refunded on 01 February 2021 to the Department as the project could not be implemented during 2020-21 as all schools were closed. due to Covid 19 lockdown

### HIV/AIDS Project

**Budget Grant 2020-21.** Punjab State AIDS Control Society (PSAC) sanctioned Grant in Aid for two projects at Phagwara during 2020-21:

- a. Rs.18,90,014/- for Targeted Intervention Project for Female Sex Workers (FSW) and Male Sex Workers (MSM) and
- b. Rs.19,91,341/- for Targeted Intervention Project for IDUs (Injecting Drug Users).

Service was provided to 969 FSWs against a target of 830. Besides, against the target of 200 MSMs 263 were taken on roll and provided necessary services. The target for the year for IDUs was 600 against which 633 were registered.



Community Based Testing Camp, Phagwara



World AID'S Day Celebration, Phagwara



**Budget Grant 2021-22.** Continuation for Targeted Intervention Projects for Female Sex Workers (FSW) and Male Sex Workers (MSM) and Project for IDUs (Injecting Drug Users) of Punjab State AIDS Control Society have been sanctioned from 1st April 2021 to 31st March 2022 (at Rs 19,58,000 and Rs 20,68,601 respectively) and are under implementation.

## **ACCOUNTS**

### **Audit of Accounts**

The accounts of the Society have been audited by M/s. S. Tandon & Associates, Chartered Accountants, Competent House, C-157 Phase - 7 Industrial Area, Mohali. Utilization certificates in respect of HIV/AIDS projects have been submitted to Punjab Government and Punjab State AIDS Control Society and UC for programme of Education Department has been sent to that Department. UC for RCH projects and Projects of Women and Child Development and Drug De-addiction have also been submitted to the concerned departments.

### **Donations**

Donations to the society are eligible for tax deduction under section 80 G of the Income Tax Act 1961.

	Social Work & Rural Dev. Centre(SWRDC), Nurpur Bedi., Ropar	Training of Poor Women in Hair & Skin Care in Vill. Takhatarh Bedi , Distt. Ropar	1.58
		Training of Poor Women in Computer operations at Nurpur Bedi	0.93
51	Rural Association For Human Interest, Nurpur Bedi, Distt. Ropar	Training of Poor Women in Cutting & Tailoring in Nurpur Bedi ,Distt. Ropar	1.88
52	Sant Baba Janki Dass Welfare Society, VPO Chanauli, Distt. Ropar	Training of Poor Women in Cutting & Tailoring 1 <sup>st</sup> batch Saskor and 2 <sup>nd</sup> batch Rouli Jhingri , Distt. Ropar	1.82
		Training of Poor Women in Hair & Skin care , in vill. Barwa,Distt. Ropar	1.58
53	Sarav Bhartia Sewa Samiti, C/o M/S Puran Books General Store, Satte Wali Gali, Dhuri Mandi, Sangrur,	Training of Poor women in Cutting & Tailoring & Emb. at Dhuri, District Sangrur	1.88
		Training of Poor Women in Hair & Skin care at Dhuri, Distt. Sangrur	1.64
54	Sant Longowal Social Welfare Society, Sangrur	Training of poor women in Cutting & Tailoring in vill. Khadiala , Dist.Sangrur.	1.82
55	Vatavaran Sabhyachar & Samaj Bhalai Sanstha, Lehragagga, Sangrur	Training of poor women in Cutting and tailoring in vill. Chaunda , Distt Patiala	1.82
56	Kudrat Manav Lok Lehar, Vill. Katon, Distt. Sangrur	Training of poor women in Hair and skin care at Sherpur, Distt. Sangrur	1.64
		Training of poor women in Cutting & Tailoring at Sherpur, Distt. Sangrur	1.88
57	Baba Farid Memorial Edu. & Welfare Society, Longowal, Distt. Sangrur	Training of Poor Women in Cutting & Tailoring at vill. Longowal , Distt. Sangrur	1.82
		Training of Poor Women in Computer Operations at Longowal	0.85
58	Nishkam Sewa Sabha, Dhuri, Distt. Sangrur	Training of Poor Women in Cutting & Tailoring at Dhuri, Distt. Sangrur	1.88

**SOCIETY FOR SERVICE TO VOLUNTARY AGENCIES (N) PUNJAB**

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**August 2021**